



ROAD USE PROCEDURES

The following information pertains to public and commercial use of Canfor's road system with regard to safety, radio usage and general information.

REMEMBER: PEOPLE USING CANFOR'S ROADS TRAVEL AT THEIR OWN RISK.

CANFOR CONTACT INFORMATION

Joden Dorner
Field Representative
(780) 831-6488

Debbie Isley
Land Use Consultant
(780) 538-7777 (office)
(780) 814-3475 (cell)

Andrew Allison
Operations Supervisor
(780) 538-7747 (office)
(780) 897-3416 (cell)

**Canfor 24-Hr Road
Information Line:**
(780) 538-7771

1. Travel on Canfor roads is governed by all Alberta Provincial Laws, Regulations and Acts and by the Master Road Use Agreement entered into between Canfor and commercial road users.
2. Drivers must obey all directions provided to them by Canfor employees and agents and in accordance with Contracts and Road Use Agreements signed with Canfor.
3. Drivers must check in via radio or personally at all manned security gates on their first trip of the day, whether entering or leaving, Canfor's road. In the event a driver goes to more than one destination in a day, he must report in with each new destination. A driver going to multiple destinations in one trip must report all destinations.
4. Drivers must obey all signs, postings and notices including speed limits, closures (including road bans), barriers, security/safety gates, load restrictions and radio usage.
5. Operators of vehicles with more than two axles and registered over 20,000 kg GVW must advise Canfor's Field Representative in advance of using Canfor's roads, with the exception of those vehicles entering Canfor's road system through any manned security gate.
6. Use of headlights and taillights is mandatory on Canfor roads at all times.
7. The maximum speed limit **ON ALL CANFOR GRANDE PRAIRIE FMA ROADS IS SEVENTY (70) km/h AND ON ALL CANFOR HINES CREEK CTP ROADS IS EIGHTY (80) km/h** unless otherwise directed or posted. Where roads are

narrow, at sharp corners, on steep hills, and on approaches to bridges, reduced speed signs will be present.

8. Speed limits are reduced at all truck stops and wrapper checks stations – see posted speed limits.
9. The maximum speed limit when meeting or passing road maintenance equipment is 50 km/h.
10. Never attempt to pass a log truck if it pulls over, as it may be preparing to meet another log truck. Remember log trucks have radio communication and will indicate when it is safe to pass either by radio or other signals.
11. **“Loaded traffic”** refers to vehicles traveling towards Canfor’s Grande Prairie mill;
12. **“Empty traffic”** refers to vehicles traveling away from Canfor’s Grande Prairie mill;
13. When meeting heavy traffic, yield to the heavy traffic by pulling as far to the right as possible and, slow down TO MAXIMUM 50 km/hr.
14. Wrapper check stations are for log truck use only. Areas are provided for non-log truck traffic to stop at Kms. 252, 261 and 274.

15. Bridge Etiquette and Safety:

- a. Use caution and discretion when crossing all bridges;
 - b. Establish verbal contact with other drivers by radio prior to crossing all bridges;
 - c. Light traffic should yield to heavy traffic regardless of direction, where safe and practical;
 - d. When light traffic is meeting other light traffic, regardless of direction of travel, the first vehicle to approach the bridge should cross first, where safe and practical;
 - e. When heavy traffic is meeting other heavy traffic, regardless of direction of travel, the empty vehicle should yield to the loaded vehicle when safe and practical;
 - f. Please note that in some circumstances, due to hills, curves, road conditions or other circumstances at some bridges, the above rules may not be safe nor practical, so communication between drivers is essential.
16. Prior to using the Canfor Road System with vehicles with more than two axles and registered more than 20,000 kg GVW, it is your obligation to contact Canfor Field Representative, Joden Dorner or Canfor Land Use Consultant to ensure a proper road use agreement is in place. Information required by Canfor at the time of your call is:
- a. Name of the company using the road;
 - b. Name of company you are working for;
 - c. Legal land location of the site you are working at;
 - d. Which roads will be used;
 - e. Your name and phone number.

17. During severe weather or muddy conditions, full or partial road bans or closures may be in effect. During these times, only emergency situations will be considered for road use. During the spring road ban, only vehicles with less than three axles and registered less than 20,000 kg GVW will be allowed. Vital services to gas plants or camps must be pre-approved. A similar fall road ban may be in effect before freeze-up to allow for road maintenance purposes for the winter season. Call Canfor's 24-Hour Road Information Line for updates on road ban conditions.
18. All accidents, near misses and environmental spills occurring on Canfor's roads must be reported immediately to Joden Dorner or Debbie Isley.
19. There are several locked gates and barriers, at various times during the year, located on roads within Canfor's FMA (that have been mandated by Alberta Agriculture and Forestry for the protection of wildlife). It is mandatory that these gates remain locked at all times – you must lock them behind you on your way into these areas and again on your way out. If you require the gate lock code, please contact Debbie Isley or Joden Dorner. If a gate is found open or damaged, please contact Joden Dorner or Debbie Isley immediately to report it.
20. Operators of all commercial vehicles must check their loads prior to entry onto Canfor's road system to ensure the loads are balanced and well secured, within permitted weights/heights and that truck decks are free of debris. Gravel/contaminated soil and rock haulers must cover their loads and ensure that their end gates are securely locked.
21. Vehicles must not interfere with or obstruct traffic flows or Canfor's operations as conducted by its employees, agents or contractors. Third parties are not allowed to erect speed signs on Canfor roads without prior permission.
22. All road users must ensure that loads carried in or on their vehicles are adequately secured so as not to fly out in the event of an accident or rollover. This includes loads carried in either the cargo or passenger areas of their vehicles. Garbage must be secured inside vehicles – please do not litter.
23. Pilot cars must be used for loads in excess of 12.5 feet (3.8 m) wide and for heavy loads in excess of 66 tonnes GVW. Convoys must maintain a safe distance between vehicles. Permission from Canfor is required in advance for these types of loads.
24. No tracked vehicles are allowed to travel on Canfor's road surfaces or ditches at any time. If tracked vehicles must cross a road or bridge, tires must be used to protect the road surface or bridge decking – and prior permission must be obtained from Joden Dorner.
25. Chains, if required, can be used on Canfor roads between Km. 252 to Km. 261 (Smoky River Valley), without prior permission and free of charge. For use of chains on Canfor roads outside the Smoky River Valley, permission must be obtained in advance from Joden Dorner (780) 831-6488. Failure to obtain advance permission will result in a \$500 penalty per vehicle, plus **double** the rate set out below for use of chains. If permission is obtained from Joden Dorner and chains are used on Canfor roads outside the Smoky River Valley, the use will be subject

- to a fee of \$25 per vehicle per km of road used – if chains are used for round trip, both in and out, the number of kms. used will be double.
26. Canfor Forest Management Area (FMA) Road Maps are available at the Canfor Woodlands Office, 9401 – 108 Street, Grande Prairie, Alberta, T8V 3A3 or digitally from debbie.isley@canfor.com
27. **Radio Usage:** Canfor requires all commercial users to equip their vehicles with two-way radios (target power output of 25 watts) that have all appropriate Canfor road and gate frequencies. Frequencies for specific Canfor roads are posted at the entrance to these roads and are available from Debbie Isley (see contact information below). Remember: Radio use is for everyone's safety – please ensure your radio is on the proper channel when you are on the Canfor road system. The use of handheld radios is discouraged. In accordance with government regulations, Canfor must provide consent for installation of radio frequencies (please contact Debbie Isley). Drivers must use the radios in accordance with Canfor's practices as follows:
- a. Use of radios in our Hines Creek operating areas differs from use of radios in our Grande Prairie operating area – if using Hines Creek roads, follows radio use instructions on posted signage;
 - b. Calling "loaded" indicates you are traveling towards Canfor's Grande Prairie mill;
 - c. Calling "empty" indicates you are traveling away from Canfor's Grande Prairie mill;
 - d. Vehicles with less than three axles and registered less than 20,000 kg GVW call only at bridges, at "Pick Ups Must Call" signs and in the event of an emergency;
 - e. Vehicles over two axles and registered over 20,000 kg GVW will call at "Must Call" signs and at the driver's discretion for added safety.
 - f. Radio use is a convenience – operators must drive to road and traffic conditions;
 - g. No unnecessary conversation or inappropriate language is allowed – speak clearly to be understood and be concise and courteous;
 - h. Canfor channels are for use on the Canfor's road system only. When you leave our roads, turn off Canfor radio channels.
28. No stopping, parking, loading or unloading is allowed on any bridge or roadway. This applies to all Canfor roads – including log trucks, empty or loaded, parked on Canfor's haul road within the City of Grande Prairie near the Tim Horton's Restaurant.
29. Road hazards, maintenance, repairs, or other safety concerns are to be reported as soon as possible to Joden Dorner, Debbie Isley, or Andrew Allison.
30. All vehicles must carry appropriate safety equipment, flares or reflectors, fire equipment and fire extinguishers when on Canfor roads.

31. Break Downs: Road flares, triangles or reflectors must be erected at a safe distance in front of and behind a stalled vehicle if it is on the running surface of the road. **For road blockages which restrict two-way traffic, the following procedure must be used:**

- a. Immediately, the driver must communicate on the radio, warning all drivers that road is blocked at a specific location. Repeat as needed to ensure all traffic is aware of the road blockage.
 - b. The driver must then immediately put up hazard triangles/signs, both behind and in front of his vehicle, to ensure approaching traffic is aware of the danger.
 - c. The driver must then notify Joden Dorner or manned security gate personnel by phone or radio for further instructions;
 - d. Once additional help is on scene, designate a flag person to protect the workers who are clearing the road blockage. Flag persons need to stay in place until road blockage is cleared.
 - e. Someone must remain with the obstructing vehicle which to maintain radio communications with other vehicles until two-way traffic is no longer restricted.
 - f. Any vehicles (including Canfor log trucks) that remain broke down on Canfor Roads for more than 24 hours without receiving permission for an extension of time from Joden Dorner, will be subject to a \$500 road use violation, in addition to towing charges if the vehicle is towed;
32. Canadian Forest Products may impose other restrictions and regulations, at its discretion, without prior notice.

Enforcement of Road Use Regulations:

The following enforcement procedures will be used to deal with violations to Canfor's road use regulations by commercial users as set forth in our Master Road Use Agreement:

**Penalties for all infractions except for Road Ban violations
And Radio Use violations):**

1 st Infraction	\$ 500
2 nd Infraction (within one calendar year)	\$ 1,000
3 rd Infraction (within one calendar year)	Suspension of road use privileges until remedial action is presented to Debbie Isley

Penalties for Road Ban violations:

\$ 1,000 plus \$50/km plus cost of road repairs (oil company will be notified).

Penalties for Radio Use violations: \$ 250

Penalties will be levied against:

- The employer of the driver. Failure of the driver's employer to pay the penalty will result in the fine being levied against the oil company the employer was contracted to.
- If no valid road use agreement is in place, penalties will be levied against the oil company that contracted the services of the driver/driver's employer.

"Infraction" refers to violation of any of Canfor's road use regulations, including but not limited to:

- Traveling at speeds in excess of posted limits;
- Use of roads with no road use agreement in place;
- Improper or no use of appropriate radio channels;
- Using chains while travelling on Canfor roads without advance permission (with the exception of Smoky River Valley, which does not require prior permission);
- Verbal or physical abuse of Canfor's field representation/road patrol, gate attendants and other Canfor employees and agents;
- Load limit and load safety regulations;
- Littering, including environmental spills;
- Failure to respect road bans, gates and other closures;
- Failure to appropriately report to security gate attendants;
- Lack of appropriate road use agreement.

Canfor donates the money collected as fines for road use violations to agencies directly involved in road safety such as STARS Air Ambulance and GPREMS (Grande Prairie Regional Emergency Medical Services), at Canfor's discretion.

Road Monitoring

- Canadian Forest Products Ltd.'s road system is monitored by a full-time Field Representative, Road Patrols as required by traffic volumes, manned security gate personnel and by all of Canfor's employees. The following are monitored:
 - speed;
 - use of chains on Canfor roads;
 - road safety (load securement, spills, headlights, passing, parking, etc.);
 - proper use of radios, including use of appropriate language;
 - proper reporting procedures at manned security gates;
 - driver performance;

- ensuring proper Road Use Agreements are in place. Remember: **It is your responsibility to ensure an agreement is in place before you use the roads**. If in doubt, check with Joden Dorner or Debbie Isley before you go.
- The Road Patrol vehicles are equipped with directional arrows and flashing blue lights which will be turned on when the Road Patrol requires you to stop.
- If you encounter problems on the Canfor road system with other drivers, call your supervisor or Joden, Dorner, Debbie Isley or Andrew Allison. Do not enter into confrontations on the roadside or VIA the radio.

Remember:

Canfor's safety policies and road monitoring practices
are in place for the protection of all road users.

Getting to work and back home safely is
everyone's responsibility.